

Current Opportunities

POSTED AUGUST 26, 2024

SCHEDULER 1

BC Hydro / Hybrid Work

- (Schedule Basis) for interrelated work packages for assigned capital and OMA projects managed by Project Delivery using
- information provided by Work Package Managers (WPM)/Project Managers (PM) by first meeting with the WPM/PM to
- discuss, shape and record work package information such as activities, resources and relationships in terms and detail
- sufficient to satisfy the requirements and parameters of the resource-loaded cost scheduling tools and Project Management
- practices, Scheduling procedures and guidelines. Follows established business processes and reference tools. Guides the

To apply email your resume and cover letter to administration@cna-trust.ca

POSTED AUGUST 25, 2024

FOOD SERVICE SUPERVISOR

Atlas Food Services Ltd., Ashcroft

Full Time

- Wage: \$18.00 - \$19.50 an hour
- Establish methods to meet work schedules
- Supervise and co-ordinate activities of staff who prepare and portion food
- Train staff in job duties, sanitation and safety procedures
- Hire food service staff
- Ensure that food and service meet quality control standards
- Address customers' complaints or concerns
- Maintain records of stock, repairs, sales and wastage
- Prepare and submit reports
- Supervise and check assembly of trays
- Establish work schedules

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POSTED AUGUST 25, 2024

HEALTH, SAFETY AND SECURITY MANAGER

Ashcroft Terminal Ltd.

- Creating and enforcing health and safety guidelines that comply with all provincial and/or federal regulations.
- Conducting regular risk assessments and audits to identify potential hazards and implement appropriate measures to mitigate risks.
- Organizing and conducting safety training sessions for employees to ensure they understand and comply with safety standards.
- Leading investigations into any workplace accidents or incidents to determine causes and recommend preventive measures.

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DAYCARE WORKER

Yellowhead Community Services, Ashcroft

Part Time

- Wage: \$18.39 - \$25.36
- Early Childhood Educator, Early Childhood Educator Assistant, or Responsible Adult (working towards ECEA certification) preferred. Free education and skills training opportunities will be provided for those willing to begin a career or advance their career in childcare.
- Terms of employment: part-time, regular position
- Wage Range: \$18.27 to \$25.63/hour (depending on experience and certification)
- Wage Enhancement for ECE positions
- Work Location: Steppingstones Daycare, 711 Hill Street, Ashcroft, BC

To apply email your resume and cover letter to kerry.c@yellowheadcs.ca by 4:30pm on August 31, 2024.

CNA Employment & Training Department:

Email: administration@cna-trust.ca - Phone: (250) 378-1864

www.employment.cna-trust.ca



Current Opportunities

POSTED AUGUST 25, 2024

EDUCATOR

Elements Society for Environmental Education and British Columbia.

- For Previous experience delivering education programs to children and youth in classroom and/or community settings
- An understanding of environmental topics
- Experience in food preparation and safety an asset for the EcoCooks program
- Ability to deliver programs in both French and English is an asset
- Access to a vehicle for program delivery and transportation of props/materials
- The ability to adapt quickly to changes in work with limited supervision
- Collaborative approach to effectively contribute to a team-based work environment
- Previous experience in the not-for-profit industry preferred Environmental Education and British Columbia

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CHILD PROTECTION WORKER

BC Public Service, Ashcroft

- Provides work leadership for the daily operation of the paralegal and property management function, systems and staff by:
- developing, recommending and implementing approved new or revised procedures to enhance productivity, efficiency and
- effectiveness; and ensuring even distribution of workload according to work priorities.
- Acquires property rights by: evaluating requirements, feasibility and timing of various private land rights, acting as an
- agent for Telus; applying to various provincial and federal agencies for Crown and First Nations land rights, and contacting.

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DRILLERS HELPER

Hy-Tech Drilling Ltd. British Columbia

- Work alongside and with instructions of a driller.
- Daily routine work is accomplished through leadership and direction of the driller.
- Safely & repeatedly handling drill rods, weighing approximately 80lbs.
- Assisting in set-up and operation of drilling and support equipment.
- Monitoring stock levels of supplies and equipment for operations.
- Assisting with maintenance and repair of drilling and support equipment.
- Organizing and cleaning the drill site.
- Communicating with the crew to maintain safety standards.

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POSTED AUGUST 19, 2024

PROPERTY COORDINATOR 2

BC Hydro / Hybrid work

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- effectiveness; and ensuring even distribution of workload according to work priorities.
- Acquires property rights by: evaluating requirements, feasibility and timing of various private land rights, acting as an
- agent for Telus; applying to various provincial and federal agencies for Crown and First Nations land rights, and contacting.

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Current Opportunities

POSTED AUGUST 19, 2024

HUMAN RESOURCES OFFICER

IKO Industries Ltd., Ashcroft

- Identify current and prospective staffing requirements, prepare and post notices and advertisements, and collect and screen applications.
- Advise job applicants on employment requirements and on terms and conditions of employment.
- Review job applications and contact potential applicants to arrange interviews and transfers, redeployment and placement of personnel.
- Coordinate and participate in selection and examination boards to evaluate candidates.
- Notify applicants of results of selection process and prepare job offers.

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POSTED AUGUST 16, 2024

TRUCK DRIVER

Canadian National Railway, Ashcroft

- Foreman or supervisory experience
- Experience in similar working conditions
- High School Diploma or equivalent General Education Diploma (GED)
- Valid Driver's License
- Knowledge of Microsoft Suite (Excel, PowerPoint, and Word)
- Collaborates with others and shares information
- Communicates with impact.
- Sets direction and inspires others.
- Leads by example for the safety and security of all
- Considers ESG principles in all operations
- Welding skills
- Knowledge of signals or Rail Operating Rules

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POSTED AUGUST 18, 2024

TRACK MAINTAINER/TRUCK DRIVER

Canadian National Railway, Ashcroft

- Inspect and maintain track structure and right-of-way to CN's specifications
- Supervise and develop track forces to ensure quality maintenance and safe work performance
- Inspect track work on completion and approve track for service
- Maintain train operating restrictions in alignment with track standards
- Implement safety directives
- Assist in the development of safety programs and goals
- Remove and replace defective ties, rails spikes, and anchors
- Correct deviations in track surface, alignment, and gauge

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POSTED AUGUST 16, 2024

RESPONSIBLE ADULT AFTER SCHOOL CARE WORKER

Heart and Soul Childcare Foundation, Ashcroft

Part Time

- Wage: \$22.50 - \$23 an hour
- Health and Safety Compliance
- Programming Support
- Teamwork and Collaboration
- Children Intake and Care Plans
- Qualifications
- Responsible Adult Certificate or equivalent training
- Experience working with children in an educational setting preferred.
- Understanding of the provincial early learning framework
- Familiarity with childcare legislation, safety guidelines for licensed childcare
- Excellent communication skills (verbal & written)
- Valid Childcare First Aid, ability to pass criminal record check

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